

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, DECEMBER 15, 2014- 5:00 P.M.**  
**MEDIA CENTER**

**Presentation by Hunt Engineers & Architects was held at 5:00 p.m. prior to the regular meeting.**

**The meeting was called to order at 5:30 p.m. by Amber Christensen, President presiding.**

**Roll Call by District Clerk:**

**Members Present:** Amber Christensen, President; Dean McKnight, Vice-President; Joshua Shannon, Tim Hand, Pat Johnson, Amy Werner

**Member Absent:** Fred Grusendorf

**District Personnel Present:** Brian Schmitt, Superintendent; Brian Edmister, Principal; Brian LeBaron, Principal; Erin Ostrander, District Treasurer; Penny Miller, District Clerk

**Staff Members Present:** Chris Gyr, Chris Chamberlain, Kelly Kent, Carol McCarville, Josie Preston

**Guests:** 4 Participation in Govt. Students, 4 Representatives from Hunt Architects

**The Pledge of Allegiance was recited.**

**Presentations to the Board:**

- Josie Preston reviewed new course information for 2015-16. Chris Gyr and Brian LeBaron also discussed programs, Regents exams, passing grades & levels, etc.

**APPROVE MINUTES:** Motion made by Josh Shannon, seconded by Patrick Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Regular Board Meeting dated November 17, 2014 and the minutes of the Special Board Meeting dated December 8, 2014 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS:** Copies of the reports were available

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report was given by Ms. Ostrander on successful Senior Citizens Dinner & Concert, Final Cost Report is completed, State Aid output report, property tax region wide plan, and consortium on health care costs.

**ACCEPT TREASURER'S REPORTS:** Motion made by Pat Johnson, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the following Treasurer's Reports as submitted: General Fund – Steuben Trust 9/1-9/30/14, General Fund – Steuben Trust 10/1-10/31/14, General Fund – Steuben Trust 11/1-11/30/14, Scholarship Fund 11/1-11/30/14, Risk Retention 11/1-11/30/14, Capital Fund 11/1-11/30/14, School Lunch Fund 11/1-11/30/14, School Lunch Fund – Amended 10/1-10/31/14.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE WARRANTS:** Motion made by Josh Shannon, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable – Warrant Reports as submitted: General Fund #5, School Lunch Fund #5, Federal Fund #5, Capital Fund (HRNV) #5.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE CONSENT AGENDA:** Motion made by Patrick Johnson, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve Memorandum of Understanding with CSEA, Article XVI - Add title Receptionist
2. Approve Volunteers: Brian Fanton of Belmont, Boys Modified Basketball under the supervision of Jim Schneider, Daniel Sprung of Scio, 1<sup>st</sup> Grade under the supervision of Nichole Wesche
3. Approve the overnight trip request for the Spanish Club to Costa Rica from July 2016, as presented.
4. Approve to increase the cleaners substitute rate of pay for GVCS retired custodians / cleaners to \$10 per hour, effective December 16, 2014.
5. Approve changes in the Board of Education Meeting Dates as follows: Change the March 9, 2015 Budget Work Session to Monday, February 9 at 5:30 p.m. and cancel the April 13, 2015

Regular Board of Education meeting. A Regular Board of Education meeting will be held on April 21, 2015 at which time the 2015-16 GVCS & BOCES budget will be adopted.

6. Approve the updated Emergency Management Plan dated December 2014 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT GIRLS VARSITY SOFTBALL COACH:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Megan McKeown** as Girls Varsity Softball Coach for the spring 2015 season, pay shall be as per GVEA contract.

VOTE: Yes 6, No 0, Abs. 0 Motion carried

**CREATE AFTER SCHOOL PROGRAM SUPERVISOR POSITION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to create one part-time After-School Program Supervisor position, 2 hours per day when school is in session, stipend of \$10 per hour.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**AUTHORIZE PAY ADJUSTMENTS:** Motion made by Dean McKnight, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Superintendent to increase employees' rate of pay to meet federal and state minimum wage requirement by law.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE POSITION CHANGE FROM F-T TO P-T:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to change the Account Clerk Typist position from Full-Time to Part-Time upon the retirement of Karen Reynolds.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**CREATE ONE FULL-TIME RECEPTIONIST POSITION:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to create one full-time Receptionist (civil service) position effective January 5, 2015, district residents preferred.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT RECEPTIONIST:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by - BE IT RESOLVED that the Board of Education of Genesee Valley Central School provisionally appoints **Linda Warner** to the position of Receptionist effective January 5, 2015. Salary shall remain the same as her current salary. Her position will change from Teacher Aide to Receptionist effective January 5, 2015, pending meeting civil service requirements. Both positions are under the CSEA Union, no change in rate of pay or seniority.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT TEACHER AIDE:** Acting on the recommendation of the Superintendent – Motion made by Dean McKnight, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Michelle Liller** as Teacher Aide effective December 16, 2014. There is a ten-month probationary period beginning December 16, 2014 and concluding on October 15, 2015. The rate of pay shall be as per CSEA Agreement. *(Replaces Abby Coombes)*

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT TEACHER AIDE:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Danielle Burdick** as Teacher Aide effective December 16, 2014. There is a ten-month probationary period beginning December 16, 2014 and concluding on October 15, 2015. The rate of pay shall be as per CSEA Agreement. *(Replaces Linda Warner who will move to Receptionist)*

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Greg Shelley** as Drama Advisor effective 11/25/14.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Mike Feldbauer** as Stage Set Advisor effective 11/25/14.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT DRAMA ADVISOR:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Lindsay Montague** as Drama Advisor, rate of pay shall be as per GVEA contract.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT STAGE SET ADVISOR:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Miranda VanDyke** as Stage Set Advisor, rate of pay shall be as per GVEA contract.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT LIBRARY MEDIA SPECIALIST:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Nicole Norasethaporn**, who is eligible for a New York State Teaching Certificate permitting her to teach in the Library Media Specialist certification area in the public schools of New York State, to the position of School Media Specialist in the School Media Specialist tenure area for a probationary period of one (1) year, to commence on January 5, 2015 and to end on January 4, 2016, pending receipt of certification. The salary during the first year of this appointment shall be in accordance with the GVEA contract and shall remain the same for the 2014-15 school year (as her elementary teacher position salary).

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE:** Acting on the recommendation of the Superintendent – Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Cynthia Morrison** to the non-probationary position of Long-Term Substitute Librarian for Cece Fuoco from December 1 – 19, 2014, rate of pay shall be \$100 per day with no benefits, as per Board policy.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE TEACHER:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Josie Virkus** to the non-probationary position of Long-Term Substitute Elementary Teacher for Nicole Norasethaporn from January 5 – June 25, 2015, rate of pay shall be 1/200<sup>th</sup> of Step 1 of the GVEA contract, with benefits.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**EXTEND MATERNITY LEAVE DATES:** Acting on the recommendation of the Superintendent – Motion made by Pat Johnson, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to extend the maternity leave of absence dates for **Mary Guilford** beginning December 3, 2014 through May 29, 2015.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**AMEND LONG-TERM SUBSTITUTE APPOINTMENT:** Acting on the recommendation of the Superintendent – Motion made by Pat Johnson, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the long-term substitute elementary teacher appointment dates for **Kaycee Majot** to be December 3, 2014 – May 29, 2015. The rate of pay shall be 1/200<sup>th</sup> of Step I, with benefits.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Dean McKnight, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approve the following substitutes for the 2014-15 school year:

- Zachary Barber of Belmont as substitute bus driver, pending fingerprint clearance and meeting 19A requirements.
- Brittany Scholes of Belmont as substitute in the clerical area, pending fingerprint clearance.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE MEMO OF AGREEMENT:** Acting on the recommendation of the Superintendent - Motion made by Amy Werner, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Memorandum of Agreement between GVEA & GVCS regarding a job title change with Nicole Norasethaporn.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

- Upcoming Board Meetings:
  - Monday, January 12, 2015 – Work Session at 5:30 p.m. – Send topics of interest to Penny Miller by Friday, 12/19.
  - Monday, January 26, 2015 – Regular Board of Education Meeting at 5:30 p.m.
- Information / Discussion:
  - Discussion – Academic Wall of Fame nominations – give nominations to Penny Miller by Friday, 12/19.
  - Discussion – There was a lengthy discussion on the architect presentations and member’s preference for appointment.

**AWARD ARCHITECT SERVICES:** Motion made by Josh Shannon, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the Architect Request for Proposal for Architect Services for a building condition survey to: Hunt Engineers, Architects & Land Surveyors, PC, rates as listed in proposal.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**EXECUTIVE SESSION:** Motion made by Pat Johnson, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:23 p.m. to enter into executive session for the purpose of personnel discussion (Superintendent’s evaluation).  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**RESUME REGULAR BUSINESS:** Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 7:19 p.m.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Tim Hand, seconded by Pat Johnson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:19 p.m.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller  
District Clerk