

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**AUDIT COMMITTEE MEETING at 5:15 p.m. &**  
**BOARD OF EDUCATION REGULAR MEETING**  
**MONDAY, OCTOBER 20, 2014- 5:30 P.M.**  
**MEDIA CENTER**

*The Audit Committee meeting was called to order at 5:15 p.m. by Amber Christensen. The Audit Committee reviewed the Annual Audit for the 2013-14 school year which was presented by Kristin Crosby, Auditor –Brock, Schechter & Polakoff, LLP.*

**The regular meeting was called to order at 5:31 p.m. by Amber Christensen, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Amber Christensen, President; Dean McKnight, Vice-Pres.; Fred Grusendorf, Josh Shannon, Tim Hand, Amy Werner

**Member Absent:** Pat Johnson

**District Personnel Present:** Brian Schmitt, Superintendent; Brian Edmister, Principal (5:45 p.m.); Brian LeBaron, Principal; Erin Ostrander, District Treasurer; Penny Miller, District Clerk

**Staff Members:** Chris Chamberlain, Carol McCarville

**Guests:** Kristin Crosby, Auditor

**The Pledge of Allegiance was recited.**

*School Board Recognition Week is October 27 – 31. On behalf of Administration, Staff and Students of GVCS – Brian Schmitt thanked Board members for their dedication.*

**Presentations to the Board:**

- Carol McCarville & Brian Edmister presented iReady data with a power point presentation and handout. A brief discussion followed.

**APPROVE MINUTES:** Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the Regular Board Meeting dated September 15, 2014 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS** - were provided as a handout.

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report was given by Ms. Ostrander on audit, fund balance, transfer to reserves, and final cost report for building project.

**ACCEPT AUDIT REPORT:** Motion made by Dean McKnight, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Independent Audit Report by Brock, Schechter & Polakoff, LLP for the 2013-14 school year as presented.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT TREASURER'S REPORTS:** Motion made by Fred Grusendorf, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the following Treasurer's Reports as submitted: Capital Fund 7/1-7/31/14, Capital Fund 8/1-8/31/14, Payroll Account 9/1-9/30/14, Agency Account 9/1-9/30/14, School Lunch Fund 9/1-9/30/14, Scholarship Fund 9/1-9/30/14, Risk Retention 9/1-9/30/14 and Special Aid Account 9/1-9/30/14, Capital Fund 9/1-9/30/14, General Fund – Steuben Trust 9/1-9/30/14.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE WARRANTS:** Motion made by Amy Werner, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable – Warrant Reports as submitted: Federal Fund #3, Capital Fund #3, School Lunch Fund #3, General Fund #3,

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT ADJUSTED SR. STAND REPORT:** Motion made by Josh Shannon, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the revised Senior Stand Report dated 9/18/14 for Fair 2014 season.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE FUNDS TRANSFER:** Motion made by Dean McKnight, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following transfer of funds:

- \$160,000 from Excess Fund Balance to Repair Reserve
- \$70,268 from Excess Fund Balance to Reserve for Property Loss

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT EXTRA-CURRICULAR ACTIVITY TREASURER'S REPORT:** Motion made by Amy Werner, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Extra-Curricular Activity Treasurer's Report dated September 2014 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE CONSENT AGENDA:** Motion made by Tim Hand, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following volunteers for the 2014-15 school year: Mark and Sarah Hunter of Belmont under the supervision of Mrs. Guilford and Mrs. Fleming.
2. Approve Amanda Tkaczow as student teacher from St. Bonaventure University with Brandy Hutchison for fall semester, beginning October 27, 2014 and Katie Merrill of St. Bonaventure with Kathy Johnson for a period of six weeks beginning October 27, 2014.
3. Approve first reading of the following Board of Education Policies: Policy #7210 – Student Evaluation, Promotion and Placement, Policy #6460 – Jury Duty, Policy #7570 – Supervision of Students, Policy #7642 – Extended School Year (July/August) Services and/or Programs, Policy #7110 – Comprehensive Student Attendance Policy, Policy #7132 – Non-Resident Students.
4. Declare the following as excess items and approve to put in upcoming auction: 275 gallon fuel oil tank with hand pump and items on list as submitted.
5. Approve CSE / CPSE recommendations as submitted.
6. Approve list of donated items to the music department as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**DECLARE EXCESS ITEM AND APPROVE DONATION:** Motion made by Tim Hand, seconded by Josh Shannon – BE IT RESOLVED that the Board of Education of Genesee Valley Central School declares the Mott Mower Model 88 as excess and approves to donate it to the Belmont Fire Company with the understanding GVCS can borrow back as needed.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE SENIOR TRIP REQUEST:** Motion made by Amy Werner, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Senior Trip Request for the Class of 2015 to Disneyworld, Florida from May 2, 2015 through May 5, 2015 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE SUBSTITUTES:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following substitutes for the 2014-15 school year:

- Noreen Koningisor of Angelica as substitute in the areas of teacher aide and clerical, pending fingerprint clearance.
- Georgiana Green of Andover as substitute teacher aide, pending fingerprint clearance.
- Paul Young of Black Creek as non-certified substitute teacher, pending fingerprint clearance.
- Eunice Clark of Friendship as substitute cleaner, pending fingerprint clearance.
- Amanda Gokey of Malone, NY as non-certified substitute teacher in all areas, pending fingerprint clearance.
- Dorothy Dorvit of Fillmore as substitute in the areas of teacher aide and food service, pending fingerprint clearance.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE LEAVE OF ABSENCE:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a maternity leave of absence request for **Mary Guilford** for the period of December 10, 2014 – March 20, 2015, 56 days as unpaid leave.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Dean McKnight - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kaycee Majot** as long-term substitute Elementary Teacher for Mary Guilford for effective December 10, 2014 – March 20, 2015. The rate of pay shall be 1/200<sup>th</sup> of Step I, \$199.00 per day with no benefits. This is a non-probationary position.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Dean McKnight, seconded by Josh Shannon – BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Cece Fuoco** as Library Media Specialist effective on or about December 1, 2014.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

- Upcoming Board Meetings:
  - Monday, November 17, 2014 – Regular Board of Education Meeting at 5:30 p.m. It was noted the Negotiations Committee met 10/20.
- Information / Discussion:
  - Informational – Auction Agreement with Scott Burt & Sons Auctions, 10/25
  - Informational – GVEA Blood Drive, Wednesday, October 29, 12-5pm, we receive a student scholarship if we get 100 people to donate.
  - Discussion – McNinch proposal to sell 4 acres of land to GVCS. After discussion on the cost per acre, the Board requested that Dr. Schmitt discuss the possibility of a cost reduction and report back.
  - Discussion – NYSSBA Voting – Amber Christensen reviewed vote questions and Board members gave their input.
  - Discussion – NYSSBA Convention arrangements were discussed.
  - Discussion – Policy #8470 – Home Instruction – permit participation in extra-curricular activities, excluding sports. After a lengthy discussion, the Board decided not to make changes to current policy.
  - Discussion – Facility Use Charges – the board will act on proposed charges at the 11/17 Board meeting.
  - Discussion – Request for Proposals for Building Condition Survey – the RFP will be sent out and awarded at the December meeting.
  - Discussion – Substitute bus driver rate of pay – after discussion the Board agreed to increase the GV retiree substitute rate of pay. (Motion below).
  - Discussion – Parent conduct at sporting events, update of athletic code of conduct. The Board and administration discussed concern over some parents' behavior at sporting events. Administrators will revise the Athletic Code of Conduct and the Board will have a motion on the 11/17/14 Board agenda for approval. Administration will communicate the changes to students and parents.

**APPROVE SUB DRIVER PAY RATE:** Motion made by Josh Shannon, seconded by Amy Werner - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to increase the substitute bus driver rate of pay for GVCS retired bus drivers to \$12.00 per hour, effective immediately.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by Tim Hand, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:00 p.m.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Penny L. Miller  
District Clerk